

Edison Elementary
CSC Meeting Agenda & Minutes
January 4, 2024

Vision:

Edison Elementary is committed to being a collaborative community where rigorous academics and character education ensure the development of the whole child. We design learning experiences to meet the unique learning needs of each student so that all of our children develop 21st Century skills: critical thinking and reasoning, information literacy, self-direction, collaboration and invention/innovation. We celebrate curiosity and creativity in the development of life-long learners.

Values:

Students First, Community, Fun, Respect, Integrity, Collaboration, Equity, and Accountability

Meeting Norms:

Aim for consensus

Members will share ideas openly, but try to stay on topic

Everyone puts ideas on the table

Respect other perspectives

Listen with respect

Focus on needs of the school and community, respect confidentiality

Assume positive intentions

Time keeper, try to keep to one hour

We work to represent our stakeholders

Ask clarifying questions

Commit to our values

CSC Members:

Parents: Maria Keyani - mkeyani@gmail.com Sara Lewandowski - saralewandowski16@yahoo.com Jarred Frank - jarred.frank@gmail.com

Teachers: Bayleigh Arey - Bayleigh_Arey@dpsk12.org

Non-certified staff: Lisa Meeks - lisa_meeks@dpsk12.org

Community Member: Leah Watson - leah@hopsandpie.com

Admin: Sally Whitelock - sally_whitelock@dpsk12.org , Megan Bohanan - megan_bohanan@dpsk12.org

Attendance:

Not in attendance:

Non-Members: None

Welcome by principal and introduction of CSC members

- Meeting procedure-Work session will follow the agenda. Floor will open up at end of the meeting for other issues/ discussions if necessary.

Budget Information:

- Timeline
 - December - Projections
 - January - Budget priorities by CSC and SLT
 - Late January - Budget spreadsheets sent to school leaders, school leaders draft budget, CSC/SLT input and 'approval'
 - Jan/Feb - Budget, HR and Director approve budget
 - March - RIBs and hiring for next school year (personnel committee)
 - September - Fall adjustments
- Where does our money come from: General Funds, Mill Levy, Grants
 - General funds - From the state
 - Total enrollment
 - Additional \$ for - Free/Reduced lunch, multilingual learners, GT, ECE and sped

- Mill Levy - Student literacy, Library books, text books, technology, arts/music, PE, Tutoring, Whole Child, TLCC, Early Literacy
- Grants - PTA grants \$ for paras
- For past few years, we received ESSER funds - this will be going away for the 2024-25 school year
- Preliminary Projections
 - 2024-25 Preliminary Projections for K-5th graders: — **537**
 - 2023-24 Fall Adjustment Enrollment - **523**

Budget Prioritization Process

- Megan (and Sally) will explain the budget line items, including required line items and line items we need to prioritize
- CSC members will rank order line items which we need to make decisions on
- CSC members will determine information to be considered if we have a significant budget deficit and need to cut classroom teachers.
- When the budget spreadsheet is received, Sally and Megan will draft a budget based on recommendations of the CSC and SLT. When the money runs out, the left over items will not be budgeted.

Budget Decisions:

- Required budget line items
 - Principal
 - Core teachers (classroom teachers) If we need to add/RIB classroom teachers, we will consider the following:
 - Class sized (for example, Can't RIB a 3-5 teacher)
 - Keep smaller class sizes in primary
 - Intervention staff (teacher are important) to meet the needs of students in an individualized manner is important (for kids not yet at grade level or need to be challenged)
 - ECE teachers and paras (2 each)
 - M/M Sped (minimum 1.5 required)
 - MI-A teacher and paras
 - Nurse (minimum 5 days per week)
 - Plan: 2.5 day/week nurse and 3 day/week nurse tech
 - Mental Health
 - 1st option for budget - 5 day/week SW and 1 day psych
 - 3rd option for budget - 4 day/week SW and 1 day psych
 - 2nd option for budget - 5 day/week psych
 - GT (Choose from the following options: 1) No GT itinerant & a classroom teacher gets a stipend for ALPs and testing; 2) 1 day/week GT itinerant, 3) more than 1 day/week GT itinerant)
 - Plan: keep 1 day per week.
 - Guest teachers for sick/personal days
- Required budget Mill Levy line items
 - Art teacher + music teacher (mill levy pays for one)
 - PE (mill levy pays for half)
 - Technology
 - Plan: 5 FTE teacher and hardware
 - TLC - .5 FTE for one Team Lead and two Senior Team Leads
 - Whole Child (Psych & PBIS teacher)
 - Library books
 - Text books
 - Early Literacy
- Decisions made - rank ordered by priority
 - Front Office staff (2 secretaries)
 - Assistant Principal
 - Instructional supplies at a minimal amount - copies, consumables, books for classrooms, etc

- .5 sped teacher (above the 1.5 FTE required)
- .5 librarian to match with the .5 tech teacher (thru mill levy)
- .5 intervention teacher
- Subs for PD & planning days or extra pay for teachers when needed
- Admin account - at a minimum amount
- If there additional money prioritize the following:
 - Paras for intervention
 - Paras for kindergarten
 - Additional .5 FTE intervention teacher
 - 1 day/week GT
- Not needed - Field trip \$, PBIS \$
- Paid for by PTA
 - 4 intervention paras at 5 hours/day
 - Field trips
 - Positive reinforcers for PBIS
 - \$ classroom supplies in teacher accounts

Next meeting date: Next meeting date - January 25 at 4:30 - in person – TENTATIVE based on DPS budget calendar

Agenda: Review draft budget, revise, approve

No CSC meeting in February