

Edison Elementary
CSC Meeting Agenda & Minutes
September 5, 2019

Vision:

Edison Elementary is committed to being a collaborative community where rigorous academics and character education ensure the development of the whole child. We design learning experiences to meet the unique learning needs of each student so that all of our children develop 21st Century skills: critical thinking and reasoning, information literacy, self-direction, collaboration and invention/innovation. We celebrate curiosity and creativity in the development of life-long learners.

Values:

Students First, Community, Fun, Respect, Integrity, Collaboration, Equity, and Accountability

Meeting Norms:

Aim for consensus

Members will share ideas openly, but try to stay on topic

Everyone puts ideas on the table

Respect other perspectives

Listen with respect

Focus on needs of the school and community, respect confidentiality

Assume positive intentions

Time keeper, try to keep to one hour

We work to represent our stakeholders

Ask clarifying questions

Commit to our values

Attendance: CSC members: Andrew Crossley, Jane Rhymer, , Andrea Salzberg, Whitelock, Benita Cervantez, Kathy Senft, Cindi Tomcho, Jan Slama
Non-CSC member: Holly Murtaugh (PTA secretary), , Jeremy Hiltner (possible new Parent CSC member)

Welcome by principal and introduction of CSC members

- Meeting procedure-Work session will follow the agenda. Floor will open up at end of meeting for other issues/ discussions if necessary.

We are currently short one Parent CSC member --

- 1 CSC member moved (3 parents required), 1 PTA representative, 3 teachers, administrator, non- teaching staff (community member)
- Nominations for a new parent CSC representative went out to the community. Due next Friday.

CSC Roles and Responsibilities Presentation by...

- Review the roles and responsibilities of the CSC
 - CSC purpose
 - CSC role (DPS and state requirements)
 - School performance plan (UIP)
 - Scope of duties of CSC and other committees within the school
 - CSC do not participate in day-to-day operations of the school
 - Voting vs. Consensus
- Review of CSC bi-laws (bilaws are posted Edison website)
 - to formally improve at the next meeting
- Explanation of the decision making committees at Edison – CSC, School Leadership Team, Engagement Committee, Equity Committee, Personnel Committee

Nomination of CSC chair

- CSC Chair - vote and responsibilities (**Jan Slama and Andrea Salzberg will co-chair this year CSC committee.**)

Staffing and Budget update:

- Sally share current staffing and budget updates/enrollment
 - Fully staffed
 - Have hired a Volunteer Coordinator and 4 paras (support grades 1-5) with PTA grant (Discussions about Paraprofessionals, their workload and effectiveness)
 - Have added one teacher at 3rd grade due to numbers in that grade (4 in total)
 - December/January DPS projects how many students will attend for the following year
 - Budget is crafted based on these projections
 - CSC/SLT approves the budget
 - Staffing is based on these projections
- Benita share exit interview summary
 - 7 teaching staff left last year (exit interviews)
- Enrollment update
 - Current 6 students below projections (approximately \$30,000)
- Sally share class sizes
 - ECE: 2 classrooms at 15, 16
 - Kinder: 4 classrooms at 24, 22, 22, 23
 - 1st grade: 4 classrooms at 21, 16, 22, 19
 - 2nd grade: 4 classrooms at 22, 23, 23, 22
 - 3rd grade: 4 classrooms at 23, 23, 24, 21
 - 4th grade: 3 classrooms at 26, 27, 29
 - 5th grade: 3 classrooms at 24, 21, 25

Parent Engagement discussion:

- Share Parent Engagement Survey was shared.
- Questions: What does quality parent engagement in an elementary school look like? What does parent engagement not look like? How can Edison best partner with parents and the community? What are we doing well? What can we improve?

Next meeting date:

October 3 at 4:30 in the conference room.

Agenda items for next meeting:

- Approve CSC bilaws
- Review and share feedback on Edison's UIP
- Discussion regarding Parent Engagement partnership