

**Edison Elementary**  
**CSC Meeting Agenda & Minutes**  
**January 7, 2021**

**Vision:**

Edison Elementary is committed to being a collaborative community where rigorous academics and character education ensure the development of the whole child. We design learning experiences to meet the unique learning needs of each student so that all of our children develop 21st Century skills: critical thinking and reasoning, information literacy, self-direction, collaboration and invention/innovation. We celebrate curiosity and creativity in the development of life-long learners.

**Values:**

Students First, Community, Fun, Respect, Integrity, Collaboration, Equity, and Accountability

**Meeting Norms:**

Aim for consensus

Members will share ideas openly, but try to stay on topic

Everyone puts ideas on the table

Respect other perspectives

Listen with respect

Focus on needs of the school and community, respect confidentiality

Assume positive intentions

Time keeper, try to keep to one hour

We work to represent our stakeholders

Ask clarifying questions

Commit to our values

**Attendance:** CSC Chair person: Kathy Senft, CSC members: Sally Whitelock, Benita Cervantes, Jane Reimer, Andrew Crossley, Catherine Salguero, Hannah Koski, Krysten Kamps, Lisa Meeks  
Not in attendance: Julie Puglisi,  
Non-CSC member:

**Call to order by CSC Chairperson**

- Meeting procedure-Work session will follow the agenda. Floor will open up at end of meeting for other issues/discussions if necessary.

**Budget Planning Prioritization Protocol**

- Sally will explain the budget timeline and how budget is allocated to our school
- Benita will lead us through our protocol to prioritize our decisions for budget.
  - Important information:
    - Why: Transparent process and to gather voices and input from our CSC and stakeholders
    - The state of Colorado bases its school funding on a per pupil ratio at \$5321/student
    - Projections:
      - We are currently projected at 498
      - Last year we were projected at 525
      - This is a difference of 27 students which is a loss of \$143, 667
      - Sally is currently appealing the projections but we have not heard back
  - Students per grade (currently)
    - K - 75
    - 1 - 89
    - 2 - 76
    - 3 - 89
- What if we need to cut a classroom teacher?
  - Considerations:
    - Prioritize small class size where possible

- Prioritize keeping good teachers/ discuss teacher roles vs. others
  - Focus on .5 intervention if necessary
    - Which do we value and need to prioritize: an expert teacher or several paras with relationships?
  - Be informed by number of students impacted
- **Budget Priorities decided upon:**
  - Required by district/state:
    - Principal
    - Core/Classroom Teachers (Might need to cut a classroom teacher due to numbers and not having the carry forward from last year)
    - Mild/Moderate Sped teacher (2)
    - MI-A teacher and paras (sped department)
    - ECE teachers (ECE department) (2)
    - ECE paras (ECE department) (2)
    - GT ( Currently we have 1 day per week, but there are 3 options)
    - Guest Teachers (for sick/personal days for teachers, based on enrollment)
    - Minimum mental health days (school psychologist) - (1.0 FTE - due to bond passed, some paid with bond)
    - Minimum Nurse days (currently we have 2 days nurse, 3 days health tech)
  - Required due to 'strings attached' bonds and mill levies:
    - Team Leads/Intervention teachers (1.0 FTE team lead paid for with bond and 1.0 FTE intervention teachers) - 2 FTEs each as .5 team lead and .5 intervention teacher
    - Whole Child (.5 FTE PBIS coordinator paid for by bond/.5 intervention teacher)
    - Technology (.5 FTE paid for with bond)
    - PE (1.0 FTE with .5 paid for with bond and .5 paid for with general funds)
    - Art and Music teacher (1.0 FTE paid for with bond and other 1.0 FTE paid for with general funds)
    - Early Literacy PD/resources
    - Library books
    - Text books
    - Technology equipment
  - Ranking of optional decisions:
    - Considerations of the group: What do we need to run the school effectively? Relationships are important. The following are very important and the school needs them to function:
    - Office staff
    - Instruction consumables/curriculum materials & copying (tightest possible - only necessary items)
    - These are important:
    - AP
    - Kinder paras
    - Librarian/Technology teacher
    - Intervention teachers and Intervention paras
    - Subs for PD/collaboration & Extra teacher pay for PD/collaboration
    - Field Trips
    - Admin budget
    - We don't think these are worth considering at this time:
    - No - Additional specials staff - We really would like to have a specials teacher that is a taught a world language, however, we just don't have the money to support this at this time.
    - No - Additional psych or nurse day - this would be great, however, we don't have the money
    - No - Additional Tech money (ok w/ Chromebooks and extra Tech bond money for computer stuff)
    - No - PBIS/whole child supplies - PTA supports some of this.
    - No - Library para and Library tech (want to keep the Librarian .5)
    - No - Office Manager (want 2 office staff in building)
    - No - Dean (want AP instead of Dean)

Next meeting date:

Feb 4 at 4:30 - Agenda: Budget review and approval