

**Edison Elementary**  
**CSC Meeting Minutes**  
**April 14, 2016**

**Vision:**

Edison Elementary is committed to being a collaborative learning community where rigorous academics and character education ensure the development of the whole child. We design learning experiences to meet the unique learning needs of each student so that all of our children develop 21st Century skills: critical thinking and reasoning, information literacy, self-direction, collaboration and invention/innovation. We celebrate curiosity and creativity in the development of life-long learners.

**Values:**

Students First, Community, Fun, Respect, Integrity, Collaboration, Equity, and Accountability

**Meeting Norms:**

Aim for consensus  
Assume positive intentions  
Members will share ideas openly, but try to stay on topic  
Time keeper, try to keep to one hour  
Everyone puts ideas on the table  
We work to represent our stakeholders  
Respect other perspectives  
Ask clarifying questions  
Listen with respect  
Commit to our values  
Focus on needs of the school and community, respect confidentiality

**Attendance:** S. Whitelock, J. Wieser, A. Swift, E. Bisceglia, A. Larson, A. Spires-Delong, P. Witulski, M. Klute, L. Lastowsk

Welcome by CSC chair

1 min

- Welcome
- Meeting procedure-Work session will follow the agenda. Floor will open up at end of meeting for other issues, additional discussions, open forum for non-CSC members (if necessary).

Parent Involvement

10 min

- We will participate in the Parent Teacher Home Visit Program next year, but this will be voluntary for parents and teachers.
- What can teachers do to ensure that all parents feel welcome and involved in their own child's education?
  - Phone calls home to all parents at the beginning of the year are a good idea.
  - Support for parents early in the year regarding math – PTA meeting with teachers presenting was very good; Graphics/resources on website
  - Location for home visits if parents are uncomfortable, maybe a local coffee shop would sponsor a free coffee and a space
  - New family welcome (by PTA and school) and orientation at the beginning of the school year
  - Classroom based projects in which parents are invited to build classroom relationships
  - Consider moving back-to-school night to after school starts but still have the lawn party/meet and greet
  - Work with ESL teacher to connect with Latino families

UIP review and next steps

30 min

- How did we do achieving our UIP action steps this year?
- What are our next steps to continue our growth?
  - Major Improvement Strategy 1:
    - Teachers participated in PD on reading achievement and formative assessments. Teachers have improved rigor in reading using text-dependent reading. Teachers learn from each other. Teachers plan lessons as collaborative teams. Continue/Next Steps: Structure of using teacher leaders to facilitation and differentiated PD. Make sure if we move on to a new PD topic, we sustain the progress we have made and get information to new teachers.
    - We used ANet this year. We learned a lot this year about how to use the data to inform instruction. We increased rigor in classrooms due to the level of rigor of ANet. The data helped us know what students know and what we needed to reteach. Continue/Next Steps: Use of ANet. Better align the curriculum to the assessment times. Continue to improve units/backward design. Continue to plan re-teach lessons. Continue to plan for differentiation. Continue to plan more rigorously using ANet. When we plan for re-teach lessons, plan for differentiation.
    - Teachers have analyzed how they teach to improve best practices and focus on text-dependent questions. Continue/Next Steps: This should continue as we adopt a new K-2 reading curriculum.
    - Teachers regularly plan for science/SS/writing. Continue/Next Steps: Consider how personalized learning fits with this.
    - Teachers are all trained in Kagan. Teachers strategically planning for cooperative learning and student engagement. Teachers are doing morning meetings and bully proofing Continue/Next Steps: Implement Home-Visit program, personal letters to each student, personal calls home, connect on playground, personalized learning, consider cultural events and experiences in the classroom, use mindfulness throughout school.
    - Team Leads and School Leaders observe teachers regularly and provide coaching. Continue/Next Steps: Continue
  - Major Improvement Strategy 2:
    - Teachers have participated in PD on formative assessments, have used ANet, using mathematical reason. Similar goals as above for reading – See above. Maybe add application math problems for homework. Maybe use IXL as homework.
  - Parent Involvement – Students performances are getting better and better.

Open Forum:

10 min

- Recess – Information will be shared at the May meeting.
  - Parent concern: There are a lot of kids on the playground at one time and the age of students should be considered.

Next meeting date:

May 5 at 4:30    Agenda Items:

- Review end of year achievement data. Update on SLT recess/lunch plan. CSC Principal evaluation.