

Edison A 21st Century Neighborhood School



August 2018

Sally Whitelock Principal

Benita Cervantes, Assistant Principal

A message from the Principal...

As you all know, the first day of school is right around the corner. I hope everyone is having a wonderful summer of new adventures, quality time with family and fun in the sun! Though I am now back at Edison preparing for the new school year, I did have an opportunity to travel this summer with friends and with family, as well as, get up in the mountains to hike and mountain bike. I am always so appreciative that we live in such a beautiful state.

As you begin to think about the upcoming school year, please read the information below to ensure that you have completed the required paperwork, have all the school supplies and have important dates marked on your calendar.

As always please email me at sally_whitelock@dpsk12.org or call the main office at Edison at 720-724-7780 if you have questions or need assistance.

I can't wait to see everyone at Back-to-School Night on August 15! See you all soon.

Sally Whitelock, Principal

Mark Your Calendars:

July 16-August 6

On-line registration opens through Parent Portal (see below for details)

- August 9 In-person registration ONLY for families without computer access or who have moved, at Edison from 9:00-3:00 (see below for details)
- August 15 Back-to-School Night and Lawn Party on the south lawn of Edison at 5:00-7:00. Please bring school supplies to drop off. Please bring a picnic dinner to share as a family. The principal will welcome the community at 5:40. Teachers will present in classrooms at 6:00 and 6:30.
- August 16 Meet the teacher and assessment day for kindergarten students (watch for email for sign up in August)
- August 20 First day of school for all ECE and 1st – 5th grade students
- August 21 First day of school for kindergarten
- August 30 Volunteer Training at 9:00 AM in Edison’s auditorium
- August 30 Volunteer Training at 4:00 PM in Edison’s auditorium
- September 3 No school for students, Labor Day
- September 6 CSC meeting in the conference room at 4:30 PM
- September 7 Volunteer Training at 800 AM in Edison’s auditorium
- September 14 English Language Acquisition Parent Advisory Meeting at 8:00 AM in Mr. McConnell's room
- September 20 PTA meeting in the auditorium at 6:00 PM
- September 21 Annual Eagle Run (Run-a-thon community builder and fundraiser)
- September 28 Pastries with Parents at 8:00 AM in the Library
- September 28 Picture Day

Registration for 2018-2019 School Year

Annual Family Update (previously called Online Verification) for the 2018-2019 school year will take place from July 16 until August 6. You must have a Parent Portal account to participate online. If you need to open a Parent Portal account so you can do the update and have access to other important information about your student, go to myportal.dpsk12.org and click on Getting Started. You will need your student’s DPS ID# to start your account, so please call the office by May 31 if you don’t know it. If you forgot your password or you can’t log in, you can get help by emailing portalteam@dpsk12.org or calling the portal hotline at 720.423.3163.

This year you will be able to add new emergency contacts and upload a change of address (current Xcel or water bill or lease or mortgage statement) online.

To access the Annual Family Update, go to the DPS website at <https://www.dpsk12.org/> and click on the Departments & Services tab and scroll down to SchoolChoice and Enrollment. There will be a link for Annual Family Update once it is active (on July 16). You will use your Parent Portal username and password to get in.

If you do not have computer access you will need to come to Edison to complete your student's annual update on August 9 from 9:00-3:00. If your child has had additional immunizations please bring an updated record.

Additional information:

- If your student needs to keep medication at school you will need to pick up a new form to be filled out by a parent and physician. These will be available in the Edison office throughout the school year.
- If you need a transportation exception form, you can sign up on-line through the Parent Portal transportation tab or come in to the office at Edison to complete a form.
- All kindergarten students will need to sign up for an individual assessment, which will take place on August 16. After receiving your student's teacher's name on the Parent Portal in July or August, please sign up for an assessment appointment on the link provided at <https://edisonkindercorner.weebly.com/> .
- We encourage parents to sign up for <https://www.myschoolbucks.com> through the Parent Portal. This will give parents the ability to pay for school lunches, field trips and school fees on-line with a credit card.
- If you need a Free/Reduced Lunch form, you can do this through <https://www.myschoolapps.com/Application> or come in to the office at Edison to get a form.
- School supply lists and DPS school calendars will go home with your student's report card at the end of May and will also be available online on Edison's website at <http://edison.dpsk12.org/> .

Back-to-School Night

Back-to-school night will be Wednesday, August 15 at 5:00 PM. Please bring a picnic dinner for your family to eat on the playground/field starting at 5:00 and visit with other Edison families. Mrs. Whitelock will give a brief welcome to all families around 5:30 and then families can visit their student's classroom from 5:45-6:20 and again from 6:25-7:00 if they have more than one child.

My School Bucks

We're excited to share that you now have the option to make student payments online. And, with MySchoolBucks and a Parent Portal account, it's easier than ever to pay for school lunch meals, ECE or full-day kindergarten tuition, field trips and class fees.

We want the tool to be easy for you to use. That's why there's payonline.dpsk12.org, a site that provides detailed instructions on how to sign in to MySchoolBucks through your Parent Portal account, and link your MySchoolBucks and Parent Portal accounts. The steps are on the homepage of payonline.dpsk12.org or in our online user guide.

Don't have a Parent Portal account? Go to: <https://payonline.dpsk12.org/myschoolbucks-user-guide/#1512664218979-7b61e933-6f42> for steps to create one.

We've partnered with MySchoolBucks to make it easier for you to make student payments -- so, if you have a question about a student fee or a refund, contact us directly. If you have technical support questions, contact MySchoolBucks at 1-800-803-6755 or fill out the MySchoolBucks support request form.

If you have feedback, email online_bill_pay@dpsk12.org. We'd love to hear how MySchoolBucks and the Parent Portal are working for you.

Volunteer Training for Parents

Please join us for one of our Parent Volunteer trainings on **August 30 at 9:00 AM or 4:00 PM or on September 7 at 8:00 AM**. We will provide parents with information on how to complete volunteer applications, how to sign up for volunteering opportunities, and best practices for volunteers related to confidentiality, working with students, and communication with teachers.

All parents who wish to volunteer at the school in any capacity (field trips, in the classroom, on the playground, Thursday folders, etc) will need to complete a Volunteer Application. Parents can complete the Volunteer Application on line. Please note that you will need to upload your government issued ID before submitting your application.

https://docs.google.com/forms/d/e/1FAIpQLSdLwbfV7LeVsGQY5MPmS9o9njUpf731U6uRdj1mZ_fBaPFuQ/view_form

Pastries with Parents

Edison's Principal and Assistant Principal would like to invite students and their parents for pastries in the library on Friday, September 28 at 8:00 AM. Please join us for informal conversations about anything on your mind.

Opportunities to GIVE to Edison

There are a variety of VERY easy ways that you can donate to the Edison PTA and school, without spending a penny! Please support us any way you can!

- **Box Tops:** Please check your pantries and cut off all “Box Tops” that you find. Send them to school with your children. Box Tops are then sent in to “Box Tops for Education” two times per year. All the money donated from participating companies goes directly to teachers for use in classrooms.
- **King Soopers or Safeway cards:** Please purchase a King Soopers or Safeway card from Edison’s PTA. Cards can be purchased at PTA meetings or from the secretaries in Edison’s office. Each card is \$10 and comes with \$10 on it. Then, each time you shop, load additional money on to the card prior to the clerk ringing up your groceries. Then, pay with the King Soopers/Safeway card. Edison PTA will receive \$5 from King Soopers/Safeway for each \$100 you spend.
- **Amazon Smile:** Sign up for “Amazon Smile” on Amazon (there is a link from Edison’s home page) and choose Edison Elementary PTA as your choice for donations. Each time you purchase from Amazon, make sure you sign in with Amazon Smile. Amazon will then donate a percent of purchased to Edison.

If you would like to donate directly to Edison’s PTA or the school, some other each ways include:

- **Make a direct donation:** Go to Edison’s website at <http://edison.dpsk12.org/> and click on the “Donate” button. You can donate any amount you choose directly to our PTA.
- **Donors Choose:** Check out the many Donors Choose projects that teachers have posted on Donorschoose.org and donate to any cause that you think will benefit your child and our community. You can find all current projects through the link on Edison’s home page at <http://edison.dpsk12.org/>.

We appreciate your continued support!

Traffic and Parking

Safety is our first priority at Edison and this starts with drop off and pick up of students. In order to make sure that all students are safe and accounted for at all times, please keep the following in mind:

- ECE students are to be dropped off and signed-in in the classroom each morning and then picked up and signed-out at the kindergarten playground each afternoon;
- Kindergarten students are to be dropped off/picked up on the southeast side of Quitman Street and enter/exit the building with their teachers by the kindergarten playground on the South side of the school;
- 1st-5th grade students are dropped off/picked up on the playground on the east side of the school or on the northwest side of Perry Street in the Kiss and Go/Greet and Get lane (polka-dotted);
- School buses park on the east side of the school on the southwest side of Perry Street. Please do not park or even pull over in this area;
- The parking lot is for DPS staff ONLY, please do NOT park, drop off or pick up students in the parking lot.
- All parents/community members must enter the building through the front doors, check-in at the office and get a visitor/volunteer badge.

Kiss and Go Lane: Parents who do not want to park and stay with their 1st-5th grade students on the playground in the morning may drop off their students in the student drop off lane between 8:30 and 8:40 AM. We ask parents to NOT park in the Kiss and Go /Greet and Get lane on the northwest side of Perry Street, outside the fence by the playground/community garden.

Greet and Get Lane: In order to help with afternoon traffic, parents who have 1st-5th grade students can sign up to have their child/ren ready and waiting at the pickup area between 3:30 and 3:40 PM on the northwest side

of Perry Street, by the playground/community garden. Registration forms will be available at Back-to-School night in classrooms and throughout the year in the office. The following guidelines apply:

- This is only for cars. Walkers and students of parents who park will be picked up on the playground.
- Parents should pull over on Perry Street, stay in their car, and move forward as space allows.
- Cars may only stop long enough for their child/ren to get into the car.
- Cars must continue to move and leave the parking lane immediately after picking up their children.
- Parents must pick up children at 3:30 PM. If children are not picked up by 3:40, the teacher will bring them to the office and parents will need to find parking and come in to the office to pick the students up and sign them out.
- Only adults listed on the permission slip will be able to pick students up.
- Cell phones must not be used in the Greet and Get lane and all Colorado Motor Vehicle laws (seat belts, car seats) must be observed.
- Parents wishing to use the Greet and Get lane will need to fill out a permission form and return it to their student's teacher so that the teacher will know to send the child to the Greet and Get pick up area at 3:30 PM.